
approval of RFP for grounds repair Riverview Community Center

From Patty Gambill <Patty.Gambill@ashecountygov.com>

Date Tue 12/9/2025 1:11 PM

To Missy Seivers <missy.seivers@ashecountygov.com>

Cc Adam Stumb <adam.stumb@ashecountygov.com>

 1 attachment (27 KB)

FEMA flood project RFP.docx;

Missy,

Please place on the BOC agenda for Dec. 15 a request for approval of an RFP for grounds repair at Riverview Community Center. This is a Hurricane Helene FEMA funded project.

Thanks,
Patty



Patty Gambill

Director

Ashe County Emergency Management

Phone 336-846-5521

150 Government Cir. Ste 2400, Jefferson,
NC 28640



ADVERTISEMENT FOR PROPOSALS

COUNTY OF ASHE

Flood Damage Restoration and Site Reconstruction Project

Riverview Community Center NC Hwy 88 W, Creston, NC 28615

County of Ashe 12/16/2025

North Carolina

Emergency Management Office

150 Government Circle, Suite 2400

Jefferson, NC 28640

Phone (336) 846-5521

RE: Request For Proposal on a Flood Damage Restoration and Site Reconstruction Project at Riverview Community Center NC Hwy 88 W, Creston, NC 28615

This document extends to your firm an invitation to submit a bid to supply the County with the service indicated above. Bids for the above will be received at the office of the Emergency Management Coordinator at or before 2 p.m., Tuesday, January 13, 2025 at which time they will be publicly opened. Proposals received after that time will not be considered. Proposals must be typed or printed in ink and should be returned in a sealed envelope clearly marked as "**Flood Damage Restoration and Site Reconstruction Project**" and addressed or hand delivered to: County of Ashe, Attn: Emergency Management Director, 150 Government Circle, Suite 2400, Jefferson, NC 28640.

The Contract, if awarded, will take into account cost, qualifications of the bidder and the time specified by the bidder for completion of the contract. All bidders must be properly licensed, must be normally engaged in similar work, and must furnish to the County, upon request, other evidence that they are a responsible bidder. The County of Ashe reserves the right to reject any or all bids or to award the bid, which in its opinion, is in the best interest of the County. Ashe County also reserves the right to employ a multi-jurisdictional team concept in the award of this RFP and reserves the right to interview any and all firms prior to selection. For further information, contact Emergency Management Director Patty Gambill at (336) 846-5521 or via Email to patty.gambill@ashecountygov.com.

All inquiries concerning clarification of this RFP must be made to the Ashe County Emergency Management Office, Attn: Patty Gambill, in writing. It is incumbent on the Contractor to make whatever inquiries it deems necessary in order to respond to the RFP. In making such inquiries, the Contractor shall clearly identify a single point of contact to receive responses to include contact name, address, email address and telephone numbers. Any changes to this RFP will be issued in writing as an addendum and shall become a part of the bid.

Bidders should have no contact with elected or appointed officials during the bidding process. Any such contact will subject the bidder to immediate disqualification.

REQUEST FOR PROPOSALS (RFP)

Flood Damage Restoration and Site Reconstruction Project

Riverview Community Center NC Hwy 88 W, Creston, NC 28615

1. INTRODUCTION

Ashe County (“the Applicant”) is soliciting sealed proposals from qualified and licensed contractors to provide all labor, materials, equipment, permitting, and supervision necessary to perform disaster-related repairs, reconstruction, and debris removal associated with extensive flood damage at multiple areas within the Recreation Grounds and adjacent facilities. These damages were incurred during the Hurricane Helene flooding event and have been documented through FEMA’s Damage Description and Dimensions (DDD), post-inspection findings, and subsequent applicant-requested revisions.

This procurement is being conducted in accordance with **Federal Emergency Management Agency (FEMA) Public Assistance Program** requirements. All contractors must comply with all applicable federal, state, and local laws, regulations, and permitting requirements.

2. SCOPE OF WORK

The selected contractor shall furnish all materials, labor, equipment, supervision, and professional services required to complete the following repair, replacement, and reconstruction tasks. All work must meet original design, function, and capacity unless otherwise specified or modified to meet permitting requirements or code compliance.

GPS coordinates are provided for precise location identification.

2.1 Drainage Pipes – Recreation Grounds

GPS: 36.45213, -81.60230

- Replace **three (3) corrugated plastic pipes (CPP)**, each 8-inch diameter, **20 ft length**.
- Reconstruct surrounding backfill washed away due to overland flooding.
- Reset pipes to original alignment and grade.

2.2 Embankment – Rock Staircase

GPS: 36.45221, -81.60239

- Reset and reconstruct **8 flat rock units** (approx. 2 ft L × 4 ft W × 10 ft H each).

- Replace washed-out surrounding material and stabilize eroded areas.

2.3 Single Arm Rock Vane #1 & Rock Vane Extension

GPS: 36.45221, -81.60239

- Reset **111.111 CY** of mixed large rock anti-erosion structure (20 ft × 30 ft × 5 ft).
- Reset or replace **18 boulders (4,000–6,000 lbs)**.
- Restore vane geometry (80% of structure displaced).

2.4 Single Arm Rock Vane #2

GPS: 36.45235, -81.60250

- Reset **111.111 CY** of mixed large rock anti-erosion structure (20 ft × 30 ft × 5 ft).
- Reconstruct downstream tie-ins and backfill.

2.5 Embankment Reconstruction

Start GPS: 36.45257, -81.60297 – End GPS: 36.45061, -81.60114

- Replace **1,742 CY unclassified fill**.
- Install **1,742 CY anti-erosion toe rock armor**.
- Grade, compact, and stabilize surface.

2.6 Facility Drainage Pipe Replacement

GPS: 36.452415, -81.602590

- Replace **one (1) 30-inch CPP, 20 ft length**.
- Reset pipe and reconstruct surrounding embankment.

2.7 Northwest Driveway Fencing Replacement

Start GPS: 36.452400, -81.603859 – End GPS: 36.452606, -81.603436

- Install **169 LF, 5 ft high, wood two-hole split rail fence**.

2.8 Recreational Grounds – Sediment Removal & Site Restoration

GPS Start: 36.45257, -81.60297 – End: 36.45061, -81.60114

- Remove and dispose of **87 CY unclassified sediment** (941 ft × 40 ft × 0.75 in).
- Restore site grades.
- Re-seed and stabilize with approved vegetation.

2.9 Recreational Grounds – Lost Structures

Furnish and install the following new, replacement units:

- **Five (5) wooden picnic tables**, 8 ft × 6 ft
- **One (1) ADA-accessible wooden picnic table**, 12 ft × 6 ft
- **One (1) metal carousel**, 12 ft diameter
- **One (1) carousel anchoring system**, 4 ft × 5 ft
- Structures were destroyed and swept away; contractor shall install at locations designated by the County.

2.10 Retaining Wall and Fence Replacement

Start GPS: 36.45209, -81.60263 – End GPS: 36.45241, -81.60310

- Rebuild **1,596 SF** stone retaining wall (266 ft × 6 ft).
- Replace **266 LF two-hole split rail fencing**, 5 ft high.

2.11 Additional Applicant-Identified Damages

- Install anti-erosion toe rock armor previously added prior to event (not reflected in original DDD).
- Revised culvert dimensions (larger sizing as observed on site) must be incorporated.
- Additional split-rail fence at designated locations.

3. CONTRACTOR RESPONSIBILITIES

The selected contractor shall:

1. **Provide stamped engineering drawings** required by federal/state permitting agencies.
2. **Conduct all surveying, staking, construction layout**, and utilities locating.
3. **Secure all required permits**, including but not limited to:
 - **U.S. Army Corps of Engineers (USACE) Section 404/10 Permit**
 - **NC Department of Environmental Quality (NCDEQ) Water Quality Certification (401 Permit)**
 - **NC Sediment & Erosion Control Plan Approval**
 - **Floodplain development permit** (if applicable)
 - **Cultural/archaeological review compliance** under NHPA Section 106
 - Any required **ESA compliance** for habitat near waterways
4. Follow all **FEMA PA Environmental & Historic Preservation (EHP)** requirements.
5. Maintain **site safety**, erosion control, and stormwater protection.
6. Provide **as-built drawings** prior to project closeout.

4. FEMA COMPLIANCE REQUIREMENTS

All contractors must comply with:

- **2 C.F.R. § 200.327 –**
 - Equal Employment Opportunity
 - Clean Air & Water Acts
 - Byrd Anti-Lobbying Amendment (certification required)
 - Suspension and Debarment (contractor must not be on SAM.gov exclusion list)

5. PROPOSAL SUBMISSION REQUIREMENTS

Each proposal must include:

1. **Detailed cost estimate**, itemized by scope section to include permitting costs
2. **Schedule of work / timeline**
3. **Permitting plan and environmental compliance plan**
4. **Qualifications & resume of key personnel**
5. **Three references for similar projects**
6. **Proof of insurance**

As required by FEMA, **price is a primary consideration but not the sole factor.**

Electronic submissions not accepted unless otherwise stated.

Ashe County reserves the right to:

- Reject any or all proposals
- Request additional information
- Waive any informalities
- Make an award deemed in the best interest of the County
- Cancel this RFP in whole or in part