

Request for Fourth Installment of Approved Contingency Funds

Amount Requested: \$60,000

Date: June 15, 2026

Submitted by: Patricia Calloway, Executive Director, Generations Ashe

Purpose of the Request

Generations Ashe respectfully requests approval for a fifth and final installment of \$60,000 from the county-approved contingency. This draw remains within the established limit and continues to support short-term operational needs during this fiscal year. The contingency structure allows the organization to maintain smooth, uninterrupted service delivery during a time of transition and restructuring.

Reason for the Draw

This request continues to be is driven by several time-sensitive operational needs, including required building safety and compliance improvements:

- The fire suppression system in the front canopies – This is nearing completion on the front canopy.
- A heat pump servicing the upstairs in-home aide office, the hearing aid offices open to the public, maintenance, the small conference area, and several other offices has ceased working. Estimates are being obtained, and range from \$14,000 to \$20,000 for replacement.
- Another heat pump servicing the main kitchen is also leaking oil and will need to be replaced by the end of the calendar year.
- The elevator was recently serviced. We are considering new options for the dedicated phone line for emergency/compliance.

In addition, we expect to incur additional expenses as we move forward with the transition of assisted living operations, such as surveys and appraisals. Finally, this installment also supports routine operational obligations occurring during normal timing gaps between expenses and reimbursement cycles and general stability during a period when multi-month administrative and staffing efficiencies continue to phase in.

Progress on the Assisted Living Transition Plan

Generations Ashe continues to make steady progress on the plan to transition the assisted living program to a new owner/operator. Recent activity includes:

- Finalizing appraisals on both buildings,
- Maintaining the census and keeping contract staff to a minimum, and
- Maintaining full operations during the transition period for consistency for residents and staff.

Sensitive aspects of the process will be shared with county leadership as appropriate.

Additional Information

- Home and Community Care Block Grant allocations for the upcoming year were released and were approximately \$5000 less than the current year.
- CNA appreciation week began on Thursday, June 11th and continue through Wednesday, June 17th.
 - Our Foundation approved funds for our In-Home Aide Department to recognize staff.
 - The assisted living leadership staff has secured several donations to support appreciation activities through the week.

Fiscal Responsibility and Cost Management

Generations Ashe continues implementing internal cost-control measures and organizational efficiency improvements. We remain committed to responsible stewardship of resources, using county-authorized funds only when necessary, prioritizing safety and stability, and ensuring uninterrupted service delivery.

Public Accountability and Reporting

Generations Ashe will continue providing the Board with:

- Monthly updates
- Monthly financial reports
- Updates on organizational progress, including the assisted living transition, and
- Full transparency regarding financial trends

Summary

The requested \$60,000 draw is a responsible and routine use of the pre-approved contingency funds. It supports essential operations, required safety improvements, and continuity of services during a temporary period of increased facility costs and organizational transition.

Generations Ashe appreciates the continued partnership of the Ashe County Board of Commissioners.