

A CONTRACT FOR:

**THE PROVISION OF GEOGRAPHIC INFORMATION SYSTEM (GIS) SERVICES FOR ASHE COUNTY'S PUBLIC WEB
MAPPING APPLICATION DATA MAINTENANCE**

PREPARED FOR:

**NICK FARMERIE
COMMUNITY DEVELOPMENT DIRECTOR & ASSISTANT COUNTY MANAGER, ASHE COUNTY**

**PREPARED BY:
THE HIGH COUNTRY COUNCIL OF GOVERNMENTS
468 NEW MARKET BLVD.
BOONE, NC 28607**

JULY 15, 2026

**AGREEMENT BETWEEN
THE HIGH COUNTRY COUNCIL OF GOVERNMENTS AND ASHE COUNTY FOR THE PROVISION OF GEOGRAPHIC
INFORMATION SYSTEM (GIS) SERVICES**

This **AGREEMENT**, entered into on the _____ day of _____ 2026, by and between the High Country Council of Governments (hereinafter referred to as the "Planning Agency") and Ashe County (hereinafter referred to as the "Local Government"); WITNESSETH THAT:

WHEREAS, the Planning Agency is empowered to provide technical assistance by the North Carolina General Statutes. Technical assistance shall consist of the provision of GIS/GNSS Services described below; and

WHEREAS, the Local Government has requested the Planning Agency to provide such technical assistance to the Local Government; and

WHEREAS, the Planning Agency desires to cooperate with the Local Government in every way possible to the end that the proposed activities are carried out in an efficient and professional manner.

NOW, THEREFORE, the parties hereto do mutually agree as follows:

1. Scope of Services, The Planning Agency will furnish the following GIS/GNSS services:

1. Maintain GIS data and ESRI ArcGIS Online Experience Builder web apps:

A) Environmental & Infrastructure Public Web App

1) Feature service data layers to be maintained on a quarterly basis include (data source is listed):

I. Base/Reference Data:

- i. Parcels – Ashe County
- ii. Roads – Ashe County
- iii. Community points – State of NC
- iv. Zoning for Jefferson, Lansing, and West Jefferson – Planning Agency
- v. Political boundaries - Planning Agency will request annexation information from the Town of Lansing, Jefferson and/or West Jefferson; edit GIS data to reflect new town limits.

II. Infrastructure & Environmental Data:

- i. Floodplain (100 and 500-year) – State of NC
- ii. Water system and sewer system (municipalities) – Planning Agency
- iii. 3-Phase Electric* – The Planning Agency will request GIS data from Blue Ridge EMC for updating 3-Phase Electric line locations.

- iv. Natural Gas Lines* –Planning Agency will request GIS data from Frontier Natural Gas for updating natural gas line locations
- v. SkyLine and Skybest Fiber Service Areas* – Planning Agency will request GIS data from SkyBest Communications for updating fiber service areas.
- vi. Airports – Planning Agency
- vii. Water Supply Watersheds – State of NC
- viii. Streams – State of NC
- ix. Topographic Contours Basemap - contours can be viewed on app's topographic basemap

****Contingent upon the Planning Agency receiving updates from the private utility providers.***

- 2) Reset customizable elements upon adding updated feature service data layer including symbology, visible attributes, pop-up boxes, visible scale extents, transparency setting, and hyperlinks.

B) Arts, Cultural and Recreational Public Web App

- 1) Feature service data layers to be maintained on a quarterly basis include (data source is listed):

I. Arts, Cultural and Recreational Data:

- i. Trails (Hiking and Mountain Biking) – Planning Agency
- ii. Scenic Byways – Planning Agency
- iii. NC Bike Routes – NC DOT
- iv. Public Parks (Town, County, State) – Planning Agency will request information from the Local Government, State of NC, Town of Jefferson, Lansing, and West Jefferson pertaining to new park development and/or expansion.
- v. New River Public Canoe Accesses – Planning Agency
- vi. Public Mountain Trout Waters – NC Wildlife Resources Commission
- vii. Blue Ridge Parkway and Mileposts - Blue Ridge Parkway
- viii. Barn Quilts – The Planning Agency will request information from the Ashe Arts Council for any new barn quilts added or eliminated from the present Barn Quilt Trails. *The Planning Agency must receive an x,y location and new digital photo for added barn quilts from the Arts Council or Local Government.*
- ix. Frescoes – Planning Agency

- x. Art Galleries – The Planning Agency will request information from the Ashe Arts Council for any art galleries opened or closed.
 - xi. Public /Visual Art – The Planning Agency will request information from the Ashe Arts Council for any new public/visual art displays added or eliminated. *The Planning Agency must receive an x,y location and new digital photo for added art from the Arts Council or Local Government.*
 - xii. Ashe Civic Center – Planning Agency
 - xiii. Ashe Historical Museum (courthouse) – Planning Agency
 - xiv. Todd Historic District – Planning Agency
 - xv. Town Boundaries, Roads and Community Points will be maintained in the Arts, Cultural and Recreational App as well.
- 2) Reset customizable elements upon adding updated feature service data layer including symbology, visible attributes, pop-up boxes, visible scale extents, transparency setting, and hyperlinks.
 - 3) Upload and link any new thumbnail photographs as necessary
- C) Address and resolve any functional issues pertaining to the web applications, and any published feature services included in the apps.
 - D) Discuss any changes or additions to the public web apps and feature service data layers as requested by the Local Government.
 - E) Maintain enough ESRI ArcGIS Online credits in the Planning Agency subscription for publishing updated feature services and hosting the above listed web applications in ESRI's cloud. (\$200 estimated credit usage amount for hosting data for one fiscal year included in contract cost)
- 2. Personnel.** That during the period of this Contract, the Planning Agency will furnish the necessary trained personnel to the Commission to perform work described above. Jessica B. Welborn, GISP, GIS Planner, will be the Planning Agency staff assigned to the project.
- 3. Responsibilities of the Local Government.**
- a. The Local Government will facilitate coordination between the Ashe Arts Council and the Planning Agency staff, Jessica Welborn for updates to the arts and cultural-related features service data layers. X, Y location coordinates and a digital photo must be provided to the Planning Agency to add any new barn quilts or public art.
 - b. The Planning Agency must receive updated GIS data from the Local Government Mapping Department that are maintained by the Local Government and included on the app(s), i.e., parcels, town limits, and roads.
 - c. The Planning Agency must also receive re-zoning information from West Jefferson, Jefferson, and Lansing to keep the respective data layers updated.

4. **Compensation.** The Local Government will compensate the Planning Agency for a lump sum of \$5,280.

5. **Deliverables.** Final deliverables will include:

- 1) Updated ArcGIS Online web applications including the *Environment & Infrastructure Web App* and the *Arts, Cultural and Recreational Web App* for public consumption. This contract provides for four quarterly updates of the web applications.
- 2) Hosted ArcGIS Hub Site (web applications' "landing page" developed by the Planning Agency last fiscal year) and the two web applications from July 1, 2026-June 30, 2027.

6. **Termination/Modifications.** The Local Government may terminate this contract by giving the Planning Agency a thirty-day written notice. Furthermore, if there is a need to amend the proposal, either party may do so with written approval of the other.

7. **Time of Performance.** The Planning Agency can begin project tasks immediately and shall ensure that all services required herein shall be completed by June 30, 2027.

The Planning Agency can discuss renewing the contract for the next fiscal year in July 2027.

8. **Interest of Members, Officers, or employees of the Planning Agency, Members of the Local Government, or Other Public Officials.** No member, officer, or employee of the Planning Agency or its agents; no member of the governing body of the locality in which the program is situated; and no other public official of such locality or localities who exercises any functions or responsibilities with the respect to the program during his/her tenure or for one year thereafter, shall have any financial interest, either direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed in connection with the program assisted under this AGREEMENT. Immediate family members of the said members, officers, employees, and officials are similarly barred from having any financial interest in the program. The Planning Agency shall incorporate, or cause to be incorporated, in such contracts or subcontracts, a provision prohibiting such interest pursuant to the purpose of this section.

9. **Nondiscrimination Clause.** No person in the United States shall on the grounds of race, color, national origin, or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination with any program or activity funded in whole or in part with funds available under the Housing and Community Development Act of 1974, section 109.

10. **Age Discrimination Act of 1975, as amended.** No qualified person shall, on the basis of age be excluded from participation in, be denied the benefits of, or otherwise be subjected to the discrimination under any program or activity which receives or benefits from federal financial assistance.

11. **Section 504, Rehabilitation Act of 1973, as amended.** No qualified handicapped person shall, on the basis handicap be excluded from participation in, be denied the benefits of, or otherwise be subjected to the discrimination under any program or activity which receives or benefits from federal financial assistance.

IN WITNESS WHEREOF, the Planning Agency and the Local Government have executed this **AGREEMENT** as of the date first above written.

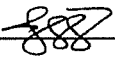
LOCAL GOVERNMENT:

ASHE COUNTY

PLANNING AGENCY:

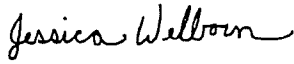
HIGH COUNTRY COUNCIL OF GOVERNMENTS

By: _____

By:  _____

Executive Director

Attest: _____

Attest  _____

COUNTERPARTS:

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Ashe County Finance Officer

Planning Agency Contract Number: 2026-GIS-8