


Ashley Honeycutt

From: Laura McPherson <LMcPherson@arlibrary.org>
Sent: Monday, November 29, 2021 9:58 AM
To: Ashley Honeycutt
Cc: Jane W. Blackburn
Subject: Request to approve reappointment of Dr. Douglas Butler to ARL Board
Attachments: ARL_Board_Members_September_2021r (1).pdf; 7 15 2021 ARL Board Minutes APPROVED (1).pdf

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Dear Ashley,

On behalf of Appalachian Regional Library (ARL), I would like to request that an item be added to the Board of Commissioners' December 6 agenda to request approval for the reappointment of Dr. Douglas Butler to the ARL Board. Dr. Butler's reappointment was approved by the Board at the July 15 meeting; it was decided at that time that he would remain Board Chair for another term and have his term extended until August 31, 2024.

Please find attached a copy of the approved July ARL Board Minutes and an updated roster of ARL Board Members.

All the best,
Laura

Laura McPherson
Ashe County Librarian
Ashe County Public Library
336.846.2033
lmcpherson@arlibrary.org

APPALACHIAN REGIONAL LIBRARY BOARD OF TRUSTEES

September 2021

Director of Libraries		Jane W. Blackburn (W) Ashe 336-846-2041, x104; Watauga 828-264-8784, x104; Wilkes 336-838-2818 x104; cell 252-469-0294						jblackburn@arlibrary.org
Financial Manager		Tammy Holston (W) 336-846-2041, x102						tholston@arlibrary.org
TERM EXPIRES	TERM	OFFICERS	NAME	MAILING ADDRESS	CITY	ZIP CODE	PHONE	EMAIL ADDRESS
Representing		ASHE COUNTY PUBLIC LIBRARY						
8/31/2024	1st		Jan Noffsinger	1487 Shatley Springs Rd	Crumpler	28617	336-982-8105	treerockjan@skybest.com
8/31/2023	1st		Kyle Hall	307 Wilton Ave	W Jefferson	28694	336-846-1944	kyleshall@outlook.com
8/31/2022	1st		JoAnn Crawley	717 Painted Laurel Dr	Jefferson	28640	336-982-3773	joanncrawley@skybest.com
8/31/2024	2nd	Chair	Doug Butler	5754 US 221 Hwy N	Crumpler	28617	336-982-2594	highpoint48@hotmail.com
Ashe County Librarian			Laura McPherson	336-846-2041 ext 101; cell 423-280-8636				lmcperson@arlibrary.org
Representing		WATAUGA COUNTY PUBLIC LIBRARY						
8/31/2023	1st		Sandra Basel	941 Vanderpool Rd	Vilas	28692	828-297-3046	flyingfiberfarm@aol.com
8/31/2023	1st		Roberta Jackson	127 Wyn Way	Boone	28607	828-773-2540	jacksonrh@retired.appstate.edu
8/31/2024	1st		Margaret Love	427 Dutch Creek Rd	Banner Elk	28604	828-964-4453	director@vconferences.org
8/31/2022	2nd	Vice-Chair	Ala Sue Moretz	2371 Big Hill Rd	Boone	28607	828-773-2167	moretz.ala@gmail.com
Watauga County Librarian			Monica Caruso	828-264-8784 ext.306; cell 203-430-6380				mcaruso@arlibrary.org
Representing		WILKES COUNTY PUBLIC LIBRARY						
8/31/2025	1st		Casey Joe Johnson	448 Yale Street	North Wilkesboro	28659	336-957-7651	cjohnson@wilkescounty.net
8/31/2022	1st	Secretary	Becky Ball	455 Laurel Mtn Rd	North Wilkesboro	28659	336-818-2235	drbball1968@yahoo.com
8/31/2024	2nd		Beth Tharrington	313 Azalea Trail	Moravian Falls	28697	336-921-4146	bft@wilkes.net
8/31/2023	2nd		Bill Davis, Jr.	734 Clingman R	Ronda	28670	336-957-0019	claymonthill@charter.net
Wilkes County Librarian			Suzanne Moore	336-838-2818 ext. 241; cell 336-977-2888				smoore@arlibrary.org

Chair rotates: Ashe, Wilkes, Watauga

APPALACHIAN REGIONAL LIBRARY BOARD COMMITTEES 2020-2021

Representing:	<u>BUDGET & FINANCE</u>	<u>GOVERNANCE</u>	<u>PERSONNEL</u>
Ashe County	Doug Butler	Kyle Hall & Jan Noffsinger	JoAnn Crawley Ala Sue Moretz & Margaret Love
Watauga County	Roberta Jackson	Sandra Basel	
Wilkes County	Becky Ball & empty	Beth Tharrington	Bill Davis

APPALACHIAN REGIONAL LIBRARY BOARD MEETING DATES and LOCATIONS for November 2020-September 2021

Thursday, November 19 at the Watauga Library
 Thursday, January 21 at the Ashe Library
 Thursday, March 18 at the Wilkes Library
 Thursday, May 20 at the Watauga Library
 Thursday, July 15 at the Ashe Library
 Thursday, September 16 at the Wilkes Library

All Board of Trustee Meetings begin at 1:00 pm
 Committee Meetings begin at 12:30 prior to the Board Meeting

Annual Meeting (new officers elected in September)

Appalachian Regional Library
Board Meeting
Thursday, July 15, 2021
Approved September 16, 2021

1. Call to Order

The Appalachian Regional Library Board met in a regularly scheduled session on July 15, 2021 at the Ashe County Public Library. Chairman Doug Butler called the meeting to order at 1:00 p.m. Board members present were Bill Davis Jr, Ala Sue Moretz, Beth Tharrington, Jan Noffsinger, Becky Ball, Kyle Hall, and Margaret Love.

Others in attendance: Jane Blackburn, Director of Libraries; Nicole de Bruijn, Interim Wilkes County Librarian; Suzanne Moore, outgoing Ashe County Librarian; Randy, Watauga County Circulation Manager; Tammy Holston, Finance Manager; and Laura McPherson, Interim Ashe County Librarian.

Absent with notice: JoAnn Crawley, Sandra Basel, and Roberta Jackson.

2. Additions/Deletions and Approval of the Agenda

Margaret Love moved to approve the agenda, Ala Sue Moretz seconded, and the agenda was approved.

3. Approval of the May 20, 2021 Meeting Minutes

Becky Ball moved to approve the minutes as corrected, Beth Tharrington seconded, and the motion carried.

4. Correspondence and Communication

An Ashe Post & Times editorial and article were mentioned.

5. Report of the Library Director and County Librarians

Written reports were included in the Board's mailed packets and are attached.

6. Unfinished Business : None

7. Reports of Standing Committees

Budget and Finance

- 20-21 Final Budget Revisions : Tammy reviewed the revisions.

- 21- 22 Local Budget Revisions (to include small pay increases for Watauga staff since Watauga County's appropriation was less than requested, and to include bonuses for Ashe and Wilkes staff from unused 20-21 personnel funds since those counties' appropriations remained flat); Jane and Tammy reviewed the required revisions and the explanation of the bonuses.

Bill Davis recommended approving both items and all voted in favor.

Governance

- Kyle reviewed changes to the personal policy. One new section C – was included to outline work from home, and another new section D about working over 40 hours per week. There was also a revision about time for meals and breaks. Section 18 in Article VI Fringe Benefits was amended to note that if a Class 1 employee is not scheduled to work on a paid holiday, they may take another day off in the same pay period. Lastly, a revision in the User Code of Conduct about allowing weapons in the library only when specifically allowed by local county ordinance.

Ala Sue recommended a slight change to a section heading. With that change, Kyle recommended approval of the revisions, Bill Davis seconded, and the motion carried.

Personnel

- A new job description was explained by Jane: Adult Services and Digital Specialist. Motion was made by Bill Davis to adopt the new job description and Becky Ball seconded. All were in favor.

8. New Business

- Bill Davis moved to approve the appointment of Suzanne Moore as Wilkes County Librarian, Beth Tharrington seconded, and the motion passed.
- Kyle Hall moved to approve the new Traphill lease amount of \$700 per month, Becky Ball seconded, and the motion passed.
- Jane reported that the easing of COVID restrictions have begun and libraries are working their way back to normal. We will keep an eye on CDC recommendations as there could be a return of precautions with spread of the Delta variant.
- Jane presented, and the board discussed, the idea of keeping the current officers for the next year, and extending the term for any whose term is up, since the disposition of the Wilkes County Public Library with regard to the region is in question for the time being. Kyle pointed to the Regional By-Laws, which state that "All board members shall serve until their successors have been appointed" and that officers shall continue in office "until their successors are duly elected and assume office." In taking no action to elect new officers, the current officers will continue in their roles: Doug Butler as Board Chair, Ala Sue Moretz as Vice Chair, and Becky Ball as secretary.

9. Adjournment

- Beth Tharrington moved that the meeting be adjourned and Jan Noffsinger seconded. All approved. Doug Butler adjourned the meeting at 2:30 p.m.

The next meeting of the ARL Board will be September 16, 2021 at the Wilkes County Public Library.

Suzanne Moore, Recorder

Date: _____

Doug Butler, Chair

Date: _____