## NEW RIVER SERVICE AUTHORITY BOARD

Member Name, Address **Term of Office** and Telephone Position Appointment Expiration **Meeting Times:** (Chairman, (MM-YY) (MM-YY) 4th Thursday @ 7pm Vice-Chairman (Contact: Penny Walker) or Secretary) (pe1218@newriver.org) **Bob McCoy** 12/12

PO Box 709
West Jefferson NC 28694
(336) 246-7733

Commissioner William Sands

(7/23/12 - Per Dr. Mitchell, the Board is not meeting, but has not been disbanded.)

Initial appointments are 2-year terms. All other appointments are 4-year terms.

## **Ann Clark**

From:

Sam Yearick

Sent:

Friday, May 05, 2017 8:53 AM

To:

Ann Clark

Subject:

Fwd:

Do we have an appointed NRSA member?

## Begin forwarded message:

From: Deron.Geouque < Deron.Geouque@watgov.org >

Date: May 3, 2017 at 11:19:24 AM EDT

To: "John Yates - Wilkes County (wcmanager@wilkescounty.net)"

<wcmanager@wilkescounty.net>, "Greene, Tim (tim.greene@averycountync.gov)"

<tim.greene@averycountync.gov>, "phillip.barrier@averycountync.gov"

<phillip.barrier@averycountync.gov>, Sam Yearick

<sam.yearick@ashecountygov.com>, "bruce.kaplan@att.net" <br/>bruce.kaplan@att.net>,

Tony di Santi <a href="mailto:adisanti@dwc-law.com">adisanti@dwc-law.com</a>, Don Adams <a href="mailto:manageralc@skybest.com">manageralc@skybest.com</a>,

Tony Triplett < ttriplett@vannoylaw.com >

Cc: Jimmy Hodges < <u>Jimmy.Hodges@watgov.org</u>>

## Folks:

With the winding down off the New River case we will need to convene a meeting of the NRSA Board to make some decisions regarding equipment and files. Watauga County has made additional payments to Iron Mountain and ASHECO for the storage of these files. A bill will be forthcoming for each county's 1/5 contribution. Watauga County is in the process of inventorying the files at the two storage locations and determining what can be destroyed. However, in order for this to happen the NRSA would need to adopt a Records Retention Schedule so that these documents may be destroyed in accordance with the adopted schedule.

Many of the Commissioners that were on the NRSA Board are no longer commissioners. With that I assume that each County will need to appoint a new member to the NRSA prior to us meeting. Watauga County appoints their NRSA member each December. The new Board would have to elect a Chairperson and potentially a finance director in order to sign official documents. Not sure if there are any issues with the bylaws of the NRSA regarding this matter and appointment. The quicker the Board meets and adopts a Records Retention Schedule the quicker we can reduce each county's expense and determine what documents, if any, will need to be kept.

Please provided an update on your county's member and possible dates for a meeting.

Thank you.

Deron Geouque Watauga County Manager 814 West King Street Boone, NC 28607 (P) 828-265-8000 (F) 828-264-3230 Email Deron.Geouque@watgov.org

Sam Yearick, CPA Ashe County Manager

336.846.5501 office

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