

Barbara McCoy

From: Sue Thompson [Sue@actatravel.com]
Sent: Monday, August 14, 2017 2:28 PM
To: Barbara McCoy
Subject: FW: 2018 ROAP Application
Attachments: Application Signature Page.pdf; 2017-2018 ROAP Allocation Table 20170809.pdf; FY18 County ROAP Certified Statement 20170602.doc; ROAP Program Administration Guide 20170809.pdf; FY2018 ROAP Application 20170807.doc

Thanks Barbara, really appreciate this.
Sue

From: Sue Thompson
Sent: Monday, August 14, 2017 1:12 PM
To: aclark@ashecountygov.com
Subject: 2018 ROAP Application

Hi Ann,
Hope you are doing well and having a great Monday. Would it be possible for me to get a couple of minutes on the agenda for next Monday's meeting to request support of the 2018 ROAP application. I have attached the Program Administration Guide, the Application and Application Signature Sheet, the Allocation Sheet, and the Certified Statement. The application is completed except for the signature page and I have filled out the Certified Statement, it just needs the signatures. Our allocation is the same as last years. We do request the Employment funds be transferred to the EDTAP program because DSS can't use them and they do not apply for them. If you don't care this needs to be recorded in the minutes that \$8505 in Employment Funds be transferred to EDTAP funds to help meet the match on 5310 funds and support the EDTAP Program. I hope this makes sense, but if not please give me a call and I will hopefully explain it better. This is what we have done for the past several years. I don't know why they make us do this.

I appreciate you so very much for helping us with this Application Process. We would not be able to obtain these funds without the support of the county and you coordinating this process for us.

Thanks again,
Sue

Sue Thompson
Director
Ashe County Transportation
Phone: 336-846-2000
Email: sue@actatravel.com

Application for Transportation Operating Assistance

FY2018 Rural Operating Assistance Program Funds

Name of Applicant (County)	Ashe County
County Manager	Sam Yearick
County Manager's Email Address	manager@ashecountygov.com
County Finance Officer	Sandra Long
CFO's Email Address	finance@ashecountygov.com
CFO's Phone Number	(336) 846-5501
Person Completing this Application	Sue Thompson
Person's Job Title	Executive Director
Person's Email Address	sue@actatravel.com
Person's Phone Number	336-846-2000
Community Transportation System	Ashe County Transportation Authority
Name of Transit Contact Person	Sue Thompson
Transit Contact Person's Email Address	sue@actatravel.com

Application Completed by: _____ Date: _____
Signature

I certify that the content of this application is complete and accurately describes the county's administration of the ROAP Program, and the use of the ROAP funds in accordance with applicable state guidelines. I certify and understand that if the quarterly milestone reports are not submitted on or before the due dates that ¼ of 1 percent per business day, beginning the day after the due date until the date the report is received, will be deducted from the following quarter's disbursement. I certify and understand that any quarterly unspent funds will be deducted from the following quarter's allocation and the total amount of unspent funds at the end of the period of performance will be deducted from the following year's allocation.

County Manager: _____ Date: _____
Signature

County Finance Officer: _____ Date: _____
Signature

C – 2017-2018 ROAP Allocation Table

COUNTIES	EDTAP	EMPL	RGP	Total Quarterly Disbursement Amount	TOTAL 2016-2017
Alamance	\$105,096	\$35,349	\$76,055	\$54,125	\$216,500
Alexander	\$61,689	\$10,008	\$66,642	\$34,585	\$138,339
Alleghany	\$50,892	\$4,854	\$47,817	\$25,891	\$103,563
Anson	\$56,942	\$8,076	\$61,747	\$31,691	\$126,765
Ashe	\$57,856	\$8,505	\$62,124	\$32,121	\$128,485
Avery	\$52,537	\$6,249	\$53,841	\$28,157	\$112,627
Beaufort	\$69,957	\$12,800	\$80,196	\$40,738	\$162,953
Bertie	\$55,112	\$7,432	\$56,853	\$29,849	\$119,397
Bladen	\$63,728	\$10,974	\$68,902	\$35,901	\$143,604
Brunswick	\$104,594	\$29,229	\$97,515	\$57,835	\$231,338
Buncombe	\$148,910	\$52,100	\$88,479	\$72,372	\$289,489
Burke	\$90,282	\$21,497	\$72,290	\$46,017	\$184,069
Cabarrus	\$98,650	\$41,683	\$68,524	\$52,214	\$208,857
Caldwell	\$84,048	\$20,101	\$63,253	\$41,851	\$167,402
Camden	\$48,694	\$4,531	\$46,688	\$24,978	\$99,913
Carteret	\$80,393	\$17,846	\$96,762	\$48,750	\$195,001
Caswell	\$56,941	\$7,539	\$59,112	\$30,898	\$123,592
Catawba	\$103,072	\$35,886	\$85,091	\$56,012	\$224,049
Chatham	\$71,051	\$15,806	\$88,102	\$43,740	\$174,959
Cherokee	\$60,424	\$8,505	\$62,124	\$32,763	\$131,053
Chowan	\$52,534	\$5,819	\$51,206	\$27,390	\$109,559
Clay	\$50,159	\$4,639	\$47,441	\$25,560	\$102,239
Cleveland	\$91,558	\$24,826	\$114,457	\$57,710	\$230,841
Columbus	\$75,639	\$15,806	\$89,232	\$45,169	\$180,677
Craven	\$90,472	\$23,860	\$84,714	\$49,762	\$199,046
Cumberland	\$157,499	\$73,897	\$75,678	\$76,769	\$307,074
Currituck	\$53,450	\$8,613	\$58,735	\$30,200	\$120,798
Dare	\$60,052	\$15,378	\$67,771	\$35,800	\$143,201
Davidson	\$115,191	\$37,603	\$106,174	\$64,742	\$258,968
Davie	\$61,320	\$10,867	\$68,148	\$35,084	\$140,335
Duplin	\$70,320	\$15,377	\$89,608	\$43,826	\$175,305
Durham	\$129,906	\$63,159	\$51,206	\$61,068	\$244,271
Eastern Band of the Cherokee	\$0	\$0	\$45,182	\$11,296	\$45,182
Edgecombe	\$72,696	\$17,310	\$72,666	\$40,668	\$162,672
Forsyth	\$162,374	\$79,911	\$0	\$60,571	\$242,285
Franklin	\$70,676	\$15,806	\$87,349	\$43,458	\$173,831
Gaston	\$134,015	\$49,093	\$79,443	\$65,638	\$262,551
Gates	\$49,978	\$4,853	\$48,947	\$25,945	\$103,778
Graham	\$48,329	\$4,961	\$45,558	\$24,712	\$98,848
Granville	\$75,995	\$14,733	\$89,985	\$45,178	\$180,713
Greene	\$53,268	\$6,786	\$56,853	\$29,227	\$116,907
Guilford	\$205,113	\$115,131	\$92,620	\$103,216	\$412,864

C – 2017-2018 ROAP Allocation Table

COUNTIES	EDTAP	EMPL	RGP	Total Quarterly Disbursement Amount	TOTAL 2016-2017
Halifax	\$76,553	\$16,020	\$86,220	\$44,698	\$178,793
Harnett	\$86,429	\$28,155	\$128,387	\$60,743	\$242,971
Haywood	\$73,797	\$15,161	\$67,018	\$38,994	\$155,976
Henderson	\$95,943	\$24,289	\$69,278	\$47,378	\$189,510
Hertford	\$57,854	\$7,861	\$59,865	\$31,395	\$125,580
Hoke	\$60,411	\$13,337	\$55,723	\$32,368	\$129,471
Hyde	\$48,334	\$4,317	\$43,299	\$23,988	\$95,950
Iredell	\$101,629	\$37,926	\$91,114	\$57,667	\$230,669
Jackson	\$62,618	\$11,619	\$70,784	\$36,255	\$145,021
Johnston	\$103,292	\$39,537	\$153,989	\$74,205	\$296,818
Jones	\$50,898	\$4,639	\$47,064	\$25,650	\$102,601
Lee	\$67,905	\$16,021	\$88,855	\$43,195	\$172,781
Lenoir	\$76,354	\$15,698	\$90,361	\$45,603	\$182,413
Lincoln	\$78,714	\$19,995	\$97,515	\$49,056	\$196,224
Macon	\$63,356	\$10,223	\$67,771	\$35,338	\$141,350
Madison	\$55,477	\$6,894	\$54,594	\$29,241	\$116,965
Martin	\$57,492	\$8,183	\$59,488	\$31,291	\$125,163
McDowell	\$69,948	\$12,048	\$0	\$20,499	\$81,996
Mecklenburg	\$292,720	\$220,146	\$46,688	\$139,889	\$559,554
Mitchell	\$53,454	\$5,927	\$51,582	\$27,741	\$110,963
Montgomery	\$57,675	\$8,183	\$62,500	\$32,090	\$128,358
Moore	\$87,361	\$21,390	\$115,963	\$56,179	\$224,714
Nash	\$86,432	\$25,470	\$78,314	\$47,554	\$190,216
New Hanover	\$120,898	\$49,845	\$41,040	\$52,946	\$211,783
Northampton	\$58,961	\$7,323	\$57,606	\$30,973	\$123,890
Onslow	\$99,987	\$38,141	\$101,656	\$59,946	\$239,784
Orange	\$83,466	\$30,946	\$71,537	\$46,487	\$185,949
Pamlico	\$52,177	\$5,176	\$49,700	\$26,763	\$107,053
Pasquotank	\$61,132	\$12,370	\$73,796	\$36,825	\$147,298
Pender	\$69,774	\$14,625	\$82,079	\$41,620	\$166,478
Perquimans	\$52,541	\$5,391	\$49,700	\$26,908	\$107,632
Person	\$63,165	\$11,297	\$72,666	\$36,782	\$147,128
Pitt	\$101,083	\$41,577	\$82,455	\$56,279	\$225,115
Polk	\$55,101	\$6,572	\$56,100	\$29,443	\$117,773
Randolph	\$100,365	\$32,987	\$144,200	\$69,388	\$277,552
Richmond	\$70,682	\$13,122	\$79,067	\$40,718	\$162,871
Robeson	\$104,956	\$34,275	\$155,871	\$73,776	\$295,102
Rockingham	\$92,119	\$23,216	\$120,480	\$58,954	\$235,815
Rowan	\$103,830	\$32,880	\$85,467	\$55,544	\$222,177
Rutherford	\$80,944	\$17,739	\$97,891	\$49,144	\$196,574
Sampson	\$73,071	\$16,772	\$93,750	\$45,898	\$183,593
Scotland	\$64,813	\$11,296	\$70,030	\$36,535	\$146,139
Stanly	\$71,220	\$15,269	\$91,491	\$44,495	\$177,980

C – 2017-2018 ROAP Allocation Table

COUNTIES	EDTAP	EMPL	RGP	Total Quarterly Disbursement Amount	TOTAL 2016-2017
Stokes	\$66,097	\$12,478	\$69,654	\$37,057	\$148,229
Surry	\$79,657	\$17,846	\$102,785	\$50,072	\$200,288
Swain	\$50,896	\$6,680	\$46,688	\$26,066	\$104,264
Transylvania	\$62,984	\$9,256	\$67,018	\$34,815	\$139,258
Tyrrell	\$46,866	\$3,565	\$0	\$12,608	\$50,431
Union	\$99,970	\$46,087	\$86,596	\$58,163	\$232,653
Vance	\$76,532	\$13,122	\$77,937	\$41,898	\$167,591
Wake	\$274,346	\$202,643	\$97,891	\$143,720	\$574,880
Warren	\$60,792	\$7,001	\$56,476	\$31,067	\$124,269
Washington	\$52,543	\$5,713	\$49,700	\$26,989	\$107,956
Watauga	\$61,135	\$13,551	\$83,208	\$39,474	\$157,894
Wayne	\$94,490	\$29,658	\$92,244	\$54,098	\$216,392
Wilkes	\$80,217	\$16,879	\$99,021	\$49,029	\$196,117
Wilson	\$79,640	\$23,860	\$109,186	\$53,172	\$212,686
Yadkin	\$60,413	\$10,115	\$71,913	\$35,610	\$142,441
Yancey	\$54,924	\$6,249	\$53,841	\$28,754	\$115,014

CERTIFIED STATEMENT
FY2018
RURAL OPERATING ASSISTANCE PROGRAM
County of ASHE

WHEREAS, the state-funded, formula-based Rural Operating Assistance Program (ROAP) administered by the North Carolina Department of Transportation, Public Transportation Division provides funding for the operating cost of passenger trips for counties within the state;

WHEREAS, the county uses the most recent transportation plans (i.e. CCP, CTIP, LCP) available and other public involvement strategies to learn about the transportation needs of agencies and individuals in the county before determining the sub-allocation of these ROAP funds;

WHEREAS, the county government or regional public transportation authorities created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with the municipalities or counties served) are the only eligible recipients of Rural Operating Assistance Program funds which are allocated to the counties based on a formula as described in the Program Guidelines included in the ROAP State Management Plan. NCDOT will disburse the ROAP funds only to counties and eligible transportation authorities and not to any sub-recipients selected by the county;

WHEREAS, the county finance officer will be considered the county official accountable for the administration of the Rural Operating Assistance Program in the county, unless otherwise designated by the Board of County Commissioners;

WHEREAS, the passenger trips provided with ROAP funds must be accessible to individuals with disabilities and be provided without discrimination on the basis of national origin, creed, age, race or gender (FTA C 4702.1A, FTA C 4704.1, Americans with Disabilities Act 1990); and

WHEREAS, the period of performance for these funds will be July 1, 2017 to June 30, 2018 regardless of the date on which ROAP funds are disbursed to the county.

NOW, THEREFORE, by signing below, the duly authorized representatives of the County of ASHE North Carolina certify that the following statements are true and accurate:

- The county employed a documented methodology for sub-allocating ROAP funds that involved the participation of eligible agencies and citizens. Outreach efforts to include the participation of the elderly and individuals with disabilities, persons with limited English proficiency, minorities and low income persons in the county's sub-allocation decision have been documented.
- The county will advise any sub-recipients about the source of the ROAP funds, specific program requirements and restrictions, eligible program expenses and reporting requirements. The county will be responsible for invoicing any sub-recipients for unexpended ROAP funds as needed.
- The county will monitor ROAP funded services routinely to verify that ROAP funds are being spent on allowable activities and that the eligibility of service recipients is being properly documented. The county will maintain records of trips for at least five years that prove that an eligible citizen was provided an eligible transportation service on the billed date, by whatever conveyance at the specified cost.
- The county will be responsible for monitoring the safety, quality and cost of ROAP funded services and assures that any procurements by subrecipients for contracted services will follow state and federal guidelines.
- The county will conduct regular evaluations of ROAP funded passenger trips provided throughout the period of performance.

- The county will only use the ROAP funds to provide trips when other funding sources are not available for the same purpose or the other funding sources for the same purpose have been completely exhausted.
- The county assures that the required matching funds for the FY2018 ROAP can be generated from fares and/or provided from local funds.
- The county will notify the Mobility Development Specialist assigned to the county if any ROAP funded services are discontinued before the end of the period of performance due to the lack of funding. No additional ROAP funds will be available.
- The county will provide an accounting of trips and expenditures in quarterly milestone reports to NCDOT – Public Transportation Division or its designee. **Back-up documentation may be requested to support the quarterly reports or at an MDS site visit.**
- Any interest earned on the ROAP funds will be expended for eligible program uses as specified in the ROAP application. The County will include ROAP funds received and expended in its annual independent audit on the schedule of federal and state financial assistance. Funds passed through to other agencies will be identified as such.
- The county is applying for the following amounts of FY2018 Rural Operating Assistance Program funds:

State-Funded Rural Operating Assistance Program	Allocated	Requested
Elderly & Disabled Transportation Assistance Program (EDTAP)	<u>57,856</u>	<u>57,856</u>
Employment Transportation Assistance Program (EMPL)	<u>8,505</u>	<u>8,505</u>
Rural General Public Program (RGP)	<u>62,124</u>	<u>62,124</u>
TOTAL	<u>128,485</u>	<u>128,485</u>

WITNESS my hand and county seal, this 21st day of August, 2017.

Signature of County Manager/Administrator

Sam Yearick

Printed Name of County Manager/Administrator

Signature of County Finance Officer

Sandra Long

Printed Name of County Finance Officer

State of North Carolina County of ASHE

