

## Ann Clark

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**From:** Terri Hopkins  
**Sent:** Friday, January 18, 2019 9:41 AM  
**To:** Ann Clark  
**Cc:** Adam Stumb  
**Subject:** Commissioner's Meeting January 22, 2019  
**Attachments:** Volunteer Budget Increase Request 2019.pdf

Ann,

Could you possible add this to the agenda for me?

I am in need of a increase of the budget for the upcoming year for the Volunteer Awards Ceremony. I am attaching the request letter, along with the budgets for the past two years and a prospective budget for 2019. I would greatly appreciate it.

Thanks!

Terri Hopkins

### **Terri Hopkins**

Ashe County Volunteer Coordinator/  
Senior Center Assistant

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*Terri Hopkins*

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Ashe County Volunteer Initiative  
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January 17, 2019

Ashe County Board of Commissioners,

For the past two years I have been the Volunteer Coordinator for the Ashe County Volunteer Initiative Program. The Volunteer Initiative Board along with myself have tried to stay as close to the volunteer budget as we can. I am writing to request an increase in the Volunteer Awards Ceremony Budget from \$3200.00 to at least a minimum of \$3,600.00 to possibly \$4,000.00. The Volunteer Board and I continually try to come up with ideas to keep our cost low and under budget. It is getting harder to remain under this budget as the prices for what we need for this ceremony continue to increase. Nominations for volunteers have increased from 200 to 400+ over the past 3 years. We have had a minimum of 300 people to attend this event over the past two years, but we always make sure we have enough for all 400+ nominees.

With your approval of the increase in the budget, the Volunteer Board and I will be able to make sure that everyone will have a gift and we can continue to give the overall winner's an extra gift as well. Thank you for your time and consideration. Attached you will find the budgets for 2017, 2018 & an estimate for 2019.

Very truly yours,

*Terri Hopkins*

Terri Hopkins  
Ashe County Volunteer Coordinator

Enclosures

Ashe County  
Volunteer  
Advisory Board

Jennifer Richardson

Bevin South

Katrina Miller

Rebecca Williams

Judy Current

Donna Phillips

Ramona Renfroe

Kathy Elliott

Greg Topczewski

Randal Cokeley

34th Annual Volunteer Awards Budget 2019

	Price	Estimate
Hobby Barn (Plaques for Overall Winners 10 @ \$26.89 +tax)	\$ 275.00	\$ 275.00
Card Stock Paper for Certificates/Walmart	\$ 16.00	\$ 16.00
Walmart (Sheet Protectors for Certificates)	\$ 30.00	\$ 30.00
Lowes Hardware (Flowers-Ferns for Stage)	\$ 26.00	\$ 26.00
Walmart (Picture Frames, Name Tags, Chocolate Bars for Volunteers)	\$ 200.00	\$ 200.00
Honey, Cheese (Gift for Volunteers) \$600.00-\$900.00 for Cheese/\$1500.00-\$1800.00 for Honey	\$ 900.00	\$ 1,800.00
Postage for 190 Nomination Forms	\$ 360.00	\$ 360.00
Postage for 414 Nomination Letters	\$ -	\$ -
Printing for 400 Programs in Color @ .08	\$ -	\$ -
Printing for 794 letters @ .02 per copy (black & white)	\$ -	\$ -
Ashe County Child Nutrition (Food for Reception - 300 plates @ \$4.50 per plate)	\$ 1,350.00	\$ 1,350.00
Flowers for stage if Southern Market doesn't set up the stage (Renee Bumgarner)	\$ -	\$ 200.00
Ashe County Seals	\$ 107.70	\$ 107.70
Gifts for Overall Winners	\$ 225.00	\$ 225.00

**Total** \$ 3,489.70 \$ 4,589.70

**Budget**  
 \$ 3,200.00 \$ 3,200.00  
 \$ (3,489.70) \$ (4,589.70)  
 \$ (289.70) \$ (1,389.70)

2018 Volunteer Awards Budget

Item	Amount	Date
Jelly Jars Ingles for Honey	\$ 37.15	7/28/2017
Jelly Jars Walmart for Honey	\$ 57.07	8/2/2017
Jelly Jars Walmart for Honey	\$ 57.07	8/2/2017
Jelly Jars Walmart for Honey	\$ 57.07	8/2/2017
300 - 4 oz Jars of Honey@ \$ 1.89 per jar	\$ 567.00	10/23/2017
ProForma Durkee - Gold Seals for Honey	\$ 101.70	2/2/2018
Black Ribbon for Honey	\$ 17.12	3/2/2018
Beehives for Volunteer Appreciation Gifts	\$ 250.00	3/20/2018
Sheet Protectors & Ink	\$ 44.05	4/10/2018
11 7X9 Brass Plaques (Overall Winners)	\$ 292.95	3/4/2018
Bags, Ribbon, Candy Bars, Tissue Paper	\$ 112.71	4/4/2018
Name Tags	\$ 7.32	4/16/2018
Card Stock	\$ 17.63	3/26/2018
4 Picture Frames	\$ 85.60	4/3/2018
Name Tags	\$ 58.72	3/26/2018
Ferns for Stage (2)	\$ 25.64	4/18/2018
Nutrition from ACHS	\$ 1,350.00	4/19/2018
Postage & Printing for Awards Ceremony	\$ 352.79	4/30/2018
<b>Totals</b>	<b>\$ 3,491.59</b>	
<b>Budget</b>	<b>\$ 3,200.00</b>	
	<b>\$ (3,491.59)</b>	
	<b>\$ (291.59)</b>	

## 32nd Annual Volunteer Awards Budget 2017

	Price
Hobby Barn (Plaques for Overall Winners 9@ \$26.89 +tax)	\$ 259.95
Card Stock Paper for Certificates/Walmart	\$ 14.52
Created on the Mountain/10 16 oz Mugs for Overall Winners (\$22.00 ea. + tax)	\$ 235.40
Ribbon for Honey Jars/ Walmart	\$ 14.76
Ribbon for Honey Jars/ Walmart	\$ 10.70
Ribbon for Honey Jars/ Walmart	\$ 15.95
Walmart (Sheet Protectors for Certificates)	\$ 38.01
Lowes Hardware (Flowers)	\$ 201.03
Walmart (Picture Frames, Name Tags, Chocolate Bars for Volunteers)	\$ 183.06
Jelly Glasses for Honey (22 doz. @ 8.38 ea. + tax)	\$ 197.27
Millers Honey	\$ 500.00
Postage for 190 Nomination Forms	\$ 87.40
Postage for 414 Nomination Letters	\$ 190.44
Printing for 400 Programs in Color @ .08	\$ 72.00
Printing for 794 letters @ .02 per copy (black & white)	\$ 15.88
Ashe County Child Nutrition (Food for Reception - 300 plates @ \$4.50 per plate)	\$ 1,350.00

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<b>Total</b>	\$ 3,386.37
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Budget	\$ 3,200.00
	\$ (3,386.37)
	\$ (186.37)

*Thank you for choosing Ashe Services for Aging, Inc.*