

Director:
Tracie McMillan Downer

Deputy Director:
Jennifer Parsons



www.AsheDSS.com

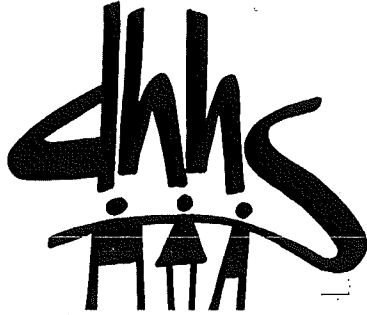
336-846-5719
336-846-5779 Fax

Ashe County Department of Social Services
150 Government Circle, Suite 1400
Jefferson, NC 28640

Budget Amendment
December 7, 2020

DSS Director requests two budget amendments.

1. Add a new line item to the budget to contain the \$101,292.19 for the Pandemic LIEAP. These LIEAP funds are different than the regular allocation of LIEAP funds and need to be accounted for separately.
2. Add \$30,567.00 to the DSS budget. These funds are an allocation for the CPS APS Covid expenses. This amount was spent in November to cover a portion of the cost of the annual fee for Traverse.



DIVISION OF SOCIAL SERVICES

Low-Income Home Energy Assistance (LIEAP) - Pandemic LIEAP

FUNDING SOURCE: Federal Low Income Home Energy Assistance Funds

EFFECTIVE DATE: 12/01/2020

AUTHORIZATION NUMBER: Pandemic LIEAP

ALLOCATION PERIOD

FROM DECEMBER 2020 THRU MAY 2021 SERVICE MONTHS

FROM JANUARY 2021 THRU JUNE 2021 PAYMENT MONTHS

Co. No.	COUNTY	Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
		Federal	Total	Federal	Total	Federal	Total
01	ALAMANCE	253,295.67	253,295.67	0.00	0.00	253,295.67	253,295.67
02	ALEXANDER	66,485.22	66,485.22	0.00	0.00	66,485.22	66,485.22
03	ALLEGHANY	38,066.05	38,066.05	0.00	0.00	38,066.05	38,066.05
04	ANSON	154,871.46	154,871.46	0.00	0.00	154,871.46	154,871.46
05	ASHE	101,292.19	101,292.19	0.00	0.00	101,292.19	101,292.19
06	AVERY	68,571.04	68,571.04	0.00	0.00	68,571.04	68,571.04
07	BEAUFORT	212,491.99	212,491.99	0.00	0.00	212,491.99	212,491.99
08	BERTIE	152,785.65	152,785.65	0.00	0.00	152,785.65	152,785.65
09	BLADEN	156,566.18	156,566.18	0.00	0.00	156,566.18	156,566.18
10	BRUNSWICK	232,437.56	232,437.56	0.00	0.00	232,437.56	232,437.56
11	BUNCOMBE	433,066.50	433,066.50	0.00	0.00	433,066.50	433,066.50
12	BURKE	183,812.09	183,812.09	0.00	0.00	183,812.09	183,812.09
13	CABARRUS	231,655.38	231,655.38	0.00	0.00	231,655.38	231,655.38
14	CALDWELL	167,647.06	167,647.06	0.00	0.00	167,647.06	167,647.06
15	CAMDEN	12,384.50	12,384.50	0.00	0.00	12,384.50	12,384.50
16	CARTERET	150,048.03	150,048.03	0.00	0.00	150,048.03	150,048.03
17	CASWELL	102,074.37	102,074.37	0.00	0.00	102,074.37	102,074.37
18	CATAWBA	154,219.65	154,219.65	0.00	0.00	154,219.65	154,219.65
19	CHATHAM	107,288.90	107,288.90	0.00	0.00	107,288.90	107,288.90
20	CHEROKEE	99,076.02	99,076.02	0.00	0.00	99,076.02	99,076.02
21	CHOWAN	78,217.91	78,217.91	0.00	0.00	78,217.91	78,217.91
22	CLAY	47,061.11	47,061.11	0.00	0.00	47,061.11	47,061.11
23	CLEVELAND	261,899.64	261,899.64	0.00	0.00	261,899.64	261,899.64
24	COLUMBUS	198,803.86	198,803.86	0.00	0.00	198,803.86	198,803.86
25	CRAVEN	172,991.95	172,991.95	0.00	0.00	172,991.95	172,991.95
26	CUMBERLAND	695,357.23	695,357.23	0.00	0.00	695,357.23	695,357.23
27	CURRITUCK	23,595.74	23,595.74	0.00	0.00	23,595.74	23,595.74
28	DARE	34,937.33	34,937.33	0.00	0.00	34,937.33	34,937.33
29	DAVIDSON	308,178.57	308,178.57	0.00	0.00	308,178.57	308,178.57
30	DAVIE	65,703.05	65,703.05	0.00	0.00	65,703.05	65,703.05
31	DUPLIN	147,049.67	147,049.67	0.00	0.00	147,049.67	147,049.67
32	DURHAM	342,724.81	342,724.81	0.00	0.00	342,724.81	342,724.81
33	EDGECOMBE	261,899.64	261,899.64	0.00	0.00	261,899.64	261,899.64
34	FORSYTH	577,959.25	577,959.25	0.00	0.00	577,959.25	577,959.25
35	FRANKLIN	156,696.55	156,696.55	0.00	0.00	156,696.55	156,696.55
36	GASTON	336,988.83	336,988.83	0.00	0.00	336,988.83	336,988.83
37	GATES	37,023.14	37,023.14	0.00	0.00	37,023.14	37,023.14
38	GRAHAM	33,894.43	33,894.43	0.00	0.00	33,894.43	33,894.43
39	GRANVILLE	130,493.55	130,493.55	0.00	0.00	130,493.55	130,493.55
40	GREENE	79,651.91	79,651.91	0.00	0.00	79,651.91	79,651.91
41	GUILFORD	952,954.88	952,954.88	0.00	0.00	952,954.88	952,954.88
42	HALIFAX	428,112.70	428,112.70	0.00	0.00	428,112.70	428,112.70
43	HARNETT	211,970.54	211,970.54	0.00	0.00	211,970.54	211,970.54
44	HAYWOOD	140,792.24	140,792.24	0.00	0.00	140,792.24	140,792.24
45	HENDERSON	151,482.02	151,482.02	0.00	0.00	151,482.02	151,482.02
46	HERTFORD	157,218.00	157,218.00	0.00	0.00	157,218.00	157,218.00
47	HOKE	110,678.34	110,678.34	0.00	0.00	110,678.34	110,678.34

Low-Income Home Energy Assistance (LIEAP)

AUTHORIZATION NUMBER: Pandemic LIEAP

		Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
	COUNTY	Federal	Total	Federal	Total	Federal	Total
48	HYDE	32,460.43	32,460.43	0.00	0.00	32,460.43	32,460.43
49	IREDELL	147,310.40	147,310.40	0.00	0.00	147,310.40	147,310.40
50	JACKSON	93,600.77	93,600.77	0.00	0.00	93,600.77	93,600.77
51	JOHNSTON	275,327.05	275,327.05	0.00	0.00	275,327.05	275,327.05
52	JONES	63,747.60	63,747.60	0.00	0.00	63,747.60	63,747.60
53	LEE	97,511.66	97,511.66	0.00	0.00	97,511.66	97,511.66
54	LENOIR	213,925.99	213,925.99	0.00	0.00	213,925.99	213,925.99
55	LINCOLN	129,059.55	129,059.55	0.00	0.00	129,059.55	129,059.55
56	MACON	81,737.72	81,737.72	0.00	0.00	81,737.72	81,737.72
57	MADISON	82,128.81	82,128.81	0.00	0.00	82,128.81	82,128.81
58	MARTIN	111,199.80	111,199.80	0.00	0.00	111,199.80	111,199.80
59	MCDOWELL	144,833.50	144,833.50	0.00	0.00	144,833.50	144,833.50
60	MECKLENBURG	1,087,751.64	1,087,751.64	0.00	0.00	1,087,751.64	1,087,751.64
61	MITCHELL	51,493.46	51,493.46	0.00	0.00	51,493.46	51,493.46
62	MONTGOMERY	65,572.68	65,572.68	0.00	0.00	65,572.68	65,572.68
63	MOORE	127,755.92	127,755.92	0.00	0.00	127,755.92	127,755.92
64	NASH	271,807.24	271,807.24	0.00	0.00	271,807.24	271,807.24
65	NEW HANOVER	335,815.56	335,815.56	0.00	0.00	335,815.56	335,815.56
66	NORTHAMPTON	122,802.12	122,802.12	0.00	0.00	122,802.12	122,802.12
67	ONSLow	216,782.67	216,782.67	0.00	0.00	216,782.67	216,782.67
68	ORANGE	203,236.20	203,236.20	0.00	0.00	203,236.20	203,236.20
69	PAMLICO	38,848.23	38,848.23	0.00	0.00	38,848.23	38,848.23
70	PASQUOTANK	106,767.45	106,767.45	0.00	0.00	106,767.45	106,767.45
71	PENDER	126,713.02	126,713.02	0.00	0.00	126,713.02	126,713.02
72	PERQUIMANS	59,315.25	59,315.25	0.00	0.00	59,315.25	59,315.25
73	PERSON	108,462.17	108,462.17	0.00	0.00	108,462.17	108,462.17
74	PITT	470,611.10	470,611.10	0.00	0.00	470,611.10	470,611.10
75	POLK	39,239.32	39,239.32	0.00	0.00	39,239.32	39,239.32
76	RANDOLPH	234,914.46	234,914.46	0.00	0.00	234,914.46	234,914.46
77	RICHMOND	222,660.32	222,660.32	0.00	0.00	222,660.32	222,660.32
78	ROBESON	443,625.92	443,625.92	0.00	0.00	443,625.92	443,625.92
79	ROCKINGHAM	257,336.93	257,336.93	0.00	0.00	257,336.93	257,336.93
80	ROWAN	223,442.50	223,442.50	0.00	0.00	223,442.50	223,442.50
81	RUTHERFORD	175,859.94	175,859.94	0.00	0.00	175,859.94	175,859.94
82	SAMPSON	245,343.51	245,343.51	0.00	0.00	245,343.51	245,343.51
83	SCOTLAND	151,090.93	151,090.93	0.00	0.00	151,090.93	151,090.93
84	STANLY	114,589.24	114,589.24	0.00	0.00	114,589.24	114,589.24
85	STOKES	100,770.74	100,770.74	0.00	0.00	100,770.74	100,770.74
86	SURRY	195,805.50	195,805.50	0.00	0.00	195,805.50	195,805.50
87	SWAIN	40,151.86	40,151.86	0.00	0.00	40,151.86	40,151.86
88	TRANSYLVANIA	65,963.77	65,963.77	0.00	0.00	65,963.77	65,963.77
89	TYRRELL	24,247.55	24,247.55	0.00	0.00	24,247.55	24,247.55
90	UNION	218,619.06	218,619.06	0.00	0.00	218,619.06	218,619.06
91	VANCE	243,257.70	243,257.70	0.00	0.00	243,257.70	243,257.70
92	WAKE	624,830.74	624,830.74	0.00	0.00	624,830.74	624,830.74
93	WARREN	115,632.14	115,632.14	0.00	0.00	115,632.14	115,632.14
94	WASHINGTON	58,141.98	58,141.98	0.00	0.00	58,141.98	58,141.98
95	WATAUGA	68,701.40	68,701.40	0.00	0.00	68,701.40	68,701.40
96	WAYNE	303,746.22	303,746.22	0.00	0.00	303,746.22	303,746.22
97	WILKES	187,331.90	187,331.90	0.00	0.00	187,331.90	187,331.90
98	WILSON	322,909.61	322,909.61	0.00	0.00	322,909.61	322,909.61
99	YADKIN	55,013.26	55,013.26	0.00	0.00	55,013.26	55,013.26
100	YANCEY	87,995.15	87,995.15	0.00	0.00	87,995.15	87,995.15
150	Jackson Indian	0.00	0.00	0.00	0.00	0.00	0.00
187	Swain Indian	0.00	0.00	0.00	0.00	0.00	0.00
	Total	\$ 18,910,272.00	\$ 18,910,272.00	\$ -	\$ -	\$ 18,910,272.00	\$ 18,910,272.00

Low-Income Home Energy Assistance (LIEAP) AUTHORIZATION NUMBER: Pandemic LIEAP

FUNDING SOURCE: Federal Low Income Home Energy Assistance Funds Block Grant

CFDA Number: 93.568

CFDA Name: Low-Income Home Energy Assistance

Award Name: Low-Income Home Energy Assistance

Award Number: 2001NCE5C3

Award Date: FFY 2020

Federal Agency: DHHS/ACF

GRANT INFORMATION: This represents 100% federal dollars.

XS411 Heading: LIEAP COVID-19

Tracked on XS411: Federal Share 100%

**OBLIGATIONS INCURRED AND EXPENDITURES MADE UNDER THIS ADVICE WILL BE SUBJECT TO
LIMITATIONS PUBLISHED BY FEDERAL AND STATE AGENCIES AS TO THE AVAILABILITY OF FUNDS**

AUTHORIZED SIGNATURE



DATE:

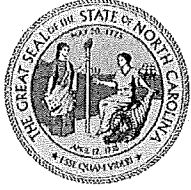
November 6, 2020

North Carolina - Department of Health and Human Services
Notice of Electronic Funds Transfer

ATTN: County Finance Officer
County DSS Director
County: ASHE
Run Date: 09/23/2020
Period: September, 2020

Deposits TO County Account FROM DSS

	Earliest date of payment :	09/28/2020	
COVID ADV STIPEND 2020	FOSTER CARE	\$6,400.00	
COVID ADV STIPEND 2020	CPS	\$24,709.00	
COVID ADV STIPEND 2020	APS	\$5,858.00	
	County Payment Total :	\$36,967.00	> 30,567.00



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor

MANDY COHEN, MD, MPH • Secretary

SUSAN OSBORNE • Assistant Secretary for County Operations for
Human Services

July 14, 2020

DEAR COUNTY DIRECTORS OF SOCIAL SERVICES

ATTENTION: DIRECTORS, FISCAL OFFICERS

**SUBJECT: FEDERAL CARES ACT FUNDING – APS/CPS Essential Worker Additional
Costs – Guidance and Clarification**

REQUIRED ACTION: ☐ Information Only ☐ Time Sensitive ☒ **Immediate**

PURPOSE

The General Assembly passed Session Law 2020-4, the 2020 COVID-19 Recovery Act, which appropriated federal CARES Act funding to include \$8.3 million allocated to county DSS agencies to support additional Adult Protective Services/Child Protective Services costs. These funds are made available effective March 1, 2020 and must be expensed by 12/30/2020.

Use of Funds

- Can only be used to pay additional, previously unbudgeted costs associated with pandemic-driven workforce shortfalls.
- Cannot be used to supplant current funding streams.
- Can be used to pay overtime, paid comp time, temporary/time-limited worker costs. We are in discussions with NCPRO as to allowability of hazard pay. We will update as that information becomes available.
- Used for:
APS Evaluations, Planning, Mobilizing services.
CPS Investigations, Assessment, In-Home services.
- Overtime/Compensatory time expenditures paid due to staff shortages caused by COVID-19 illness, quarantine, care for COVID positive family members, closed child-care, closed schools during the eligibility period.
- Cost of additional temporary workers hired due to staff shortages, increase in referrals related to schools and senior facilities reopening.
- Cost of hired contract staff needed due to staffing shortages, increase in referrals related to schools and senior facilities reopening.
- Current guidance directs that funds must be expensed by the Department by December 30, 2020. In order to meet that timeline, counties will need to submit final costs on the December 15th, 1571 submission. Discussions continue with NCPRO concerning potential for December costs submission. We will update additional information as that becomes available.

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES

LOCATION: 820 S. Boylan Avenue, McBryde Building, Raleigh, NC 27603

MAILING ADDRESS: 2409 Mail Service Center, Raleigh, NC 27699-2409

www.ncdhhs.gov • TEL: 919-527-6390 • FAX: 919-733-3052

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

Accessing Funds / Requesting Reimbursement

Counties will receive a Funding Authorization with per-county allocation proportional to CPS/APS assessments in 2019. Attached is the per-county allocation calculation. These expenses will be claimed for reimbursement through the NC-CoReLS/1571 system, via new APS 203 and CPS 213 Part II service codes, application codes 303 and 309. A revised SIS Manual to include these codes/definitions will be posted shortly. Funds are available retroactive to March 1, 2020 via prior period adjustment. Counties must maintain documentation to support appropriate use and expense.

If you have questions or need clarification about these funds, please contact your Local Business Liaison.

Sincerely,



Richard Stegenga
Deputy Director, Business Operations
Division of Social Services

Cc: Susan G. Osborne, Assistant Secretary for County Operations
Zachary E. Wortman, Chief Operating Officer, Human Services
Lisa Tucker Cauley, Deputy Director for Child Welfare Services
Karey Perez, Adult Services Section Chief
Hank Bowers, Assistant Director for Aging and Adult Services

Attachment: APS/CPS County Funding Detail

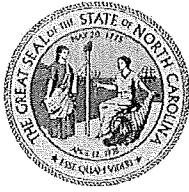
BG-09-2020

COVID - APS/CPS Essential Worker - Additional Costs Funding

County	# CPS/APS Combined	% of total APS/CPS Assessments (Combined)	Allocation
ALAMANCE	1395	1.6%	\$133,670
ALEXANDER	396	0.5%	\$37,945
ALLEGHANY	109	0.1%	\$10,444
ANSON	211	0.2%	\$20,218
ASHE	319	0.4%	\$30,567
AVERY	99	0.1%	\$9,486
BEAUFORT	622	0.7%	\$59,601
BERTIE	146	0.2%	\$13,990
BLADEN	271	0.3%	\$25,967
BRUNSWICK	988	1.1%	\$94,671
BUNCOMBE	2964	3.4%	\$284,013
BURKE	1121	1.3%	\$107,415
CABARRUS	1452	1.7%	\$139,132
CALDWELL	958	1.1%	\$91,796
CAMDEN	56	0.1%	\$5,366
CARTERET	668	0.8%	\$64,008
CASWELL	211	0.2%	\$20,218
CATAWBA	2067	2.4%	\$198,062
CHATHAM	370	0.4%	\$35,454
CHEROKEE	350	0.4%	\$33,537
CHOWAN	108	0.1%	\$10,349
CLAY	138	0.2%	\$13,223
CLEVELAND	1342	1.5%	\$128,592
COLUMBUS	435	0.5%	\$41,682
CRAVEN	750	0.9%	\$71,866
CUMBERLAND	3821	4.4%	\$366,131
CURRITUCK	250	0.3%	\$23,955
DARE	213	0.2%	\$20,410
DAVIDSON	1653	1.9%	\$158,392
DAVIE	343	0.4%	\$32,867
DUPLIN	591	0.7%	\$56,630
DURHAM	1780	2.1%	\$170,561
EDGECOMBE	523	0.6%	\$50,114
FORSYTH	2554	2.9%	\$244,726
FRANKLIN	148	0.2%	\$14,181
GASTON	3422	4.0%	\$327,899
GATES	51	0.1%	\$4,887
GRAHAM	134	0.2%	\$12,840
GRANVILLE	406	0.5%	\$38,903
GREENE	143	0.2%	\$13,702
GUILFORD	3099	3.6%	\$296,949

County	# CPS/APS Combined	% of total APS/CPS Assessments (Combined)	Allocation
HALIFAX	393	0.5%	\$37,658
HARNETT	927	1.1%	\$88,826
HAYWOOD	691	0.8%	\$66,212
HENDERSON	1216	1.4%	\$116,518
HERTFORD	150	0.2%	\$14,373
HOKE	578	0.7%	\$55,384
HYDE	27	0.0%	\$2,587
IREDELL	1311	1.5%	\$125,621
JACKSON	365	0.4%	\$34,975
JOHNSTON	1244	1.4%	\$119,201
JONES	85	0.1%	\$8,145
LEE	269	0.3%	\$25,776
LENOIR	528	0.6%	\$50,593
LINCOLN	794	0.9%	\$76,082
MACON	190	0.2%	\$18,206
MADISON	165	0.2%	\$15,810
MARTIN	218	0.3%	\$20,889
MCDOWELL	525	0.6%	\$50,306
MECKLENBURG	9134	10.5%	\$875,227
MITCHELL	221	0.3%	\$21,176
MONTGOMERY	261	0.3%	\$25,009
MOORE	838	1.0%	\$80,298
NASH	577	0.7%	\$55,289
NEW HANOVER	3064	3.5%	\$293,595
NORTHAMPTON	111	0.1%	\$10,636
ONslow	2422	2.8%	\$232,078
ORANGE	697	0.8%	\$66,787
PAMLICO	79	0.1%	\$7,570
PASQUOTANK	280	0.3%	\$26,830
PENDER	590	0.7%	\$56,534
PERQUIMANS	76	0.1%	\$7,282
PERSON	291	0.3%	\$27,884
PITT	1224	1.4%	\$117,285
POLK	225	0.3%	\$21,560
RANDOLPH	1179	1.4%	\$112,973
RICHMOND	730	0.8%	\$69,949
ROBESON	2200	2.5%	\$210,806
ROCKINGHAM	1190	1.4%	\$114,027
ROWAN	1696	2.0%	\$162,512
RUTHERFORD	1081	1.2%	\$103,582
SAMPSON	621	0.7%	\$59,505
SCOTLAND	399	0.5%	\$38,233
STANLY	570	0.7%	\$54,618

County	# CPS/APS Combined	% of total APS/CPS Assessments (Combined)	Allocation
STOKES	354	0.4%	\$33,921
SURRY	415	0.5%	\$39,766
SWAIN	177	0.2%	\$16,960
TRANSYLVANIA	395	0.5%	\$37,849
TYRRELL	41	0.0%	\$3,929
UNION	1234	1.4%	\$118,243
VANCE	402	0.5%	\$38,520
WAKE	4097	4.7%	\$392,578
WARREN	63	0.1%	\$6,037
WASHINGTON	87	0.1%	\$8,336
WATAUGA	136	0.2%	\$13,032
WAYNE	1052	1.2%	\$100,804
WILKES	855	1.0%	\$81,927
WILSON	770	0.9%	\$73,782
YADKIN	271	0.3%	\$25,967
YANCEY	162	0.2%	\$15,523
			\$8,300,000



NC DEPARTMENT OF
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HUMAN SERVICES**

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Human Services

September 16, 2020

DEAR COUNTY DIRECTORS OF SOCIAL SERVICES

ATTENTION: DIRECTORS, FISCAL OFFICERS

SUBJECT: FEDERAL CARES ACT FUNDING

UPDATED GUIDANCE:

COVID APS/CPS FUNDS - \$8.3 Million

COVID FOSTER CARE STIPEND - \$4,350,000 (updated to add \$800,000 per HB1105)

COVID LINKS FUNDS - \$290,000

This DCDL updates the previously issued July 14, July 16, August 28, 2020 DCDL's.

APS/CPS

Effective immediately, funds are shifted from reimbursement (via NC-CoReLS/1571) to advance to counties. The current funding authorization still stands. Next week, Counties will be advanced the balance of funds available (via EFT direct deposit) after the 8/15/2020 1571 submission. Any claims submitted on the 9/15/2020 1571 will be reclassified to Non-Reimbursable. Please continue to submit monthly expenditures, utilizing the current APS/CPS COVID codes in place (shifting to NR) in order to balance, reconcile and to meet reporting requirements.

APS/CPS Staffing

APS Evaluations, Planning, Mobilizing services.

CPS Investigations, Assessment, In-Home services.

COVID-19 Justification Statement:

COVID-19 has impacted county's staffing capacity due to any of the following:

- staff absent with COVID-19
- staff absent due to caring for a family member with COVID-19
- staff quarantined
- staff absent due to no school or child care open

These expenses include:

- Overtime/Compensatory time earned since March 1st and paid out
- Temporary or contract staff hired to assist with capacity to meet demand of APS and CPS reports

****Questions about specific covered expenses should be emailed to Kathy Sommese – kathy.sommese@dhhs.nc.gov**

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AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

APS COVID - (DSS 1571, Part II) Program Code – PSC, Service Code 203

APS - Expenses for Medical/Protective Expenses/Food Delivery

(Adult Protective Services Open Cases Only)

Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment for adult protection services and individuals with disabilities in community settings in connection with the COVID-19 public health emergency. Expenses for food delivery to support residents receiving Adult Protective Services activities, to enable compliance with COVID-19 public health precautions.

COVID-19 Justification Statement:

Citizens over 65 are at high risk for COVID-19. To reduce this risk for APS case victims there are vital services needed that are impacted by need for social distancing to meet basic minimum needs.

Examples of these expenses include:

- providing for food delivery
- medical supplies
- sanitizing products and personal protective equipment for adult protection services and individuals with disabilities in community settings

** Questions about specific covered expenses should be emailed to Kathy Sommese – kathy.sommese@dhhs.nc.gov

APS - Improving Telework Capabilities

Expenses to support Adult Protective Services staff telework capabilities for these public employees to enable compliance with COVID-19 public health precautions. Technology/equipment to enable all forms of remote work and collaboration and to maintain operations with limited physical presence due to the social distancing required to address COVID-19. Remote Work Tools include laptops, software, printers and additional mobile tools that improve telework capacity for APS staff responsibilities. Due to the nature of these funds, no ADP submission is required.

COVID-19 Justification Statement:

COVID-19 has resulted in the need to reduce the number of staff in offices. The work of APS must continue and remote workforce options are critical. Resources are needed to support telework capabilities for public employees in APS to enable remote work.

Examples of these expenses include:

- Laptops
- Printers
- Headphones
- Additional mobile tools that improve telework capacities

** Questions about specific covered expenses should be emailed to Kathy Sommese – kathy.sommese@dhhs.nc.gov

CPS COVID – (DSS 1571, Part II) Program Code – PSC, Service Code 213

CPS - Education Expenses (CPS Foster Care Cases Only)

Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions to support the educational needs of children in foster care. This includes the purchase of computers, tablets,

printers or other devices for children in foster care to participate in virtual education. Tutorial and Remedial Assistance including group or individual services provided to youth in foster care to ensure that their learning needs are met during the pandemic is also included.

COVID-19 Justification Statement:

To support remote and remedial learning for CPS children in Foster Care as a result of remote learning due to COVID-19.

Examples of these expenses include:

- Costs of remote learning environments in lieu of in-person school
 - Computers, internet, printers for children to participate in virtual school curriculum
 - Tutoring for CPS children in foster care who need additional education assistance
- ** Questions about specific covered expenses should be emailed to Kathy Sommese – kathy.sommese@dhhs.nc.gov

CPS - Improving Telework Capabilities

Expenses to support Child Protective Services staff telework capabilities for these public employees to enable compliance with COVID-19 public health precautions. Technology/equipment to enable all forms of remote work and collaboration and to maintain operations with limited physical presence due to the social distancing required to address COVID-19. Remote Work Tools include laptops, software, printers and additional mobile tools that improve telework capacity for CPS staff responsibilities. Due to the nature of these funds, no ADP submission is required.

COVID-19 Justification Statement:

COVID-19 has resulted in the need to reduce the number of staff in offices. The work of CPS must continue and remote workforce options are critical. Resources are needed to support telework capabilities for public employees in CPS to enable remote work.

Examples of these expenses include:

- Laptops
 - Printers
 - Headphones
 - Additional mobile tools that improve telework capacities
- ** Questions about specific covered expenses should be emailed to Kathy Sommese – kathy.sommese@dhhs.nc.gov

ACCESSING FUNDS / REPORTING ACTUAL EXPENSES

The balance of unreimbursed funds, post 8/15/20, 1571 submission will be advanced via EFT direct deposit to counties per the current Funding Authorization. Counties will need to submit actual monthly expenses each month, via 1571, utilizing the current APS/CPS codes, re-mapped to Non-Reimbursable. In addition, per the latest federal guidance, counties will be required to submit separate, monthly reporting forms matching expenses reported in the monthly 1571. These reports will require breakdown of expense per category – APS salaries/benefits, CPS salaries/benefits, APS Medical/Protective/Food Delivery, APS Telework, CPS Foster Care Education Expenses, CPS Telework. Backup to support those expenses will also need to be provided (payroll register/report, invoices, etc.). More detail will follow this week to include additional guidance, required forms, monthly deadlines, etc.

As a reminder, funding for APS/CPS COVID funds is available retroactive to March 1, 2020 via prior period adjustment. Expenditures must be dated within the covered period ending 12/30/20. Expenses cannot be duplicative of other federal or state funds (other federal, Non-DHHS COVID funds sent directly to counties).

FOSTER CARE STIPEND

As with APS/CPS, COVID Foster Care Stipend funds will shift to county advances. As this is a non-1571, invoice-based process, a different approach will be taken. In the next week, a determination will be made as to the date to cease reimbursement-based payments and action advance payments. State system reporting data will be used to calculate per-county budget, based on eligible children, latest allocation. Current county COVID invoice reports will continue to be submitted to Tina Bumgarner in order to meet reporting requirements. We will follow up shortly on the details of above.

As a reminder, funding for COVID Foster Care Stipend funds should be paid by counties effective April 1, 2020, are available until funds are exhausted, no later than 12/30/2020, but should be paid out well in advance of that date.

** Questions about specific to this process should be emailed to Tina Bumgarner – tina.bumgarner@dhhs.nc.gov

LINKS

COVID LINKS funds will not shift to advance, will stay in current process.

** Questions about specific to this process should be emailed to Erin Conner – erin.conner@dhhs.nc.gov

It is critical to utilize COVID funding within the allowable timeframe. We will be working closely with counties review expense reporting, funds utilization. As this timeline advances, we will reach out, if necessary, to recover, redeploy and potentially repurpose unutilized funds.

Sincerely,



Richard Stegenga
Deputy Director, Business Operations
Division of Social Services

Cc: Susan G. Osborne, Assistant Secretary for County Operations, DHHS
Zachary E. Wortman, Chief Operating Officer, DHHS Human Services
Lisa Tucker Cauley, Deputy Director for Child Welfare Services, DSS
Joyce Massey-Smith, Director, Division of Aging and Adult Services
Hank Bowers, Assistant Director for Aging and Adult Services
Karey Perez, Adult Services Section Chief, Division of Aging and Adult Services
Kathy Sommese, Fiscal Manager, Division of Social Services

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