November 30, 2020

To: Ann Clark

From: Sheriff Howell Re: Agenda Request

This letter is to request placement on the upcoming Commissioner's meeting agenda. The request is for the transfer of funds from the Asset Forfeiture line item in the amount of \$4600.00 to be moved into the Sheriff's Office Equipment line item. This will be for the purchase of a K9 cage to be installed in one of the patrol vehicles. This is due to the donation of an additional K9 to the Sheriff's Office for use on patrol.

Thank you for your assistance in this matter.

Best regards, Sheriff B. Phil Howell